

# Residence of Foreign Nationals in Slovakia

Information Brochure of the IOM Migration Information Centre



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**Migration Information Centre of the International  
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## ■ INTRODUCTION

This information brochure was published by the Migration Information Centre of the International Organization for Migration (MIC). The MIC provides foreign nationals residing in Slovakia with individual legal, social and labour counselling and supports their integration in the labour market and community life.

The aim of this brochure is to provide a list of information regarding entry to the territory of the Slovak Republic (SR), conditions for obtaining residence or renewal of residence in the SR. It will give you an overview of practical advice as well as important reminders of obligations regarding your residence in Slovakia resulting from the legal system of the SR.

According to the valid legislation, anyone who is not a citizen of the SR is considered to be a foreign national. A third country national is anyone who is neither a citizen of the SR nor of the European Union (EU), including a person with no citizenship. The brochure primarily focuses on residence of third country nationals, i.e. countries which are not Member States of the European Union (EU). In the following text, due to comprehensibility, you may come across the term foreign national in the context of a third country national, as this brochure is primarily intended for this target group and also as for the residence registration of an EU national, other procedures apply.

According to the residence type you hold in Slovakia and according to the type of activity you perform, different rights

and obligations apply. Therefore we advise you to carefully read the whole brochure. If needed, we also recommend you to read the section Residence on the MIC website [www.mic.iom.sk](http://www.mic.iom.sk).

Both male and female sexes are always subject to the same conditions for acquiring residence or with regard to working conditions, if explicitly not indicated otherwise.

Please bear in mind that the information contained in this brochure may be subject to frequent changes and therefore we recommend verifying that the information is valid and up-to-date. You may do so by means of our information help-line 0850 211 478 (from the entire territory of Slovakia), on +421 2 52 63 00 23 or +421 55 625 86 62 (calls from abroad), by e-mail at [mic@iom.int](mailto:mic@iom.int), or on our website [www.mic.iom.sk](http://www.mic.iom.sk).

The comprised information is valid as of January 2014.

## ■ ENTRY AND RESIDENCE OF A THIRD COUNTRY NATIONAL IN SLOVAKIA

A third country national is entitled to stay in Slovakia under these circumstances:

- has a valid Schengen visa or National visa or within the visa free regime,
- has valid residence granted by another EU Member State,
- was granted temporary residence,
- was granted permanent residence,
- was granted tolerated residence.

SR is part of the Schengen Area within which free movement of persons, goods, services and capital applies. If you do not need a visa to enter Slovakia, you were granted a Schengen visa or you hold a temporary or permanent residence in Slovakia, you can cross the internal state borders of individual Member States without undergoing any border or customs control. It also means that you can enter Slovakia through another Schengen state without the necessity to arrange a transit visa.

Member States of the Schengen Area are: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Holland, Hungary, Italy, Iceland, Lichtenstein, Latvia, Lithuania, Luxemburg, Malta, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Switzerland, Sweden.

European Union Member States are: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Holland, Hungary, Ireland, Italy, Latvia, Lithuania, Luxemburg, Malta, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom of Great Britain.

Regardless of whether you are a third country national from a country which has a visa free regime with Slovakia or if you are required to have visa to enter the territory of Slovakia, you **must** report the beginning, place as well as the expected length of your stay to the Alien Police **within 3 working days** from entering the country. In case you are staying at a hotel or other accommodation facility, this responsibility lies with the provider of accommodation.

## ■ VISA FREE REGIME

If you are a national of one of the following countries, you can travel to Slovakia based on a valid travel document and stay here **without a visa for a maximum period of 90 days within any 180-day period**. When calculating the authorised stay, a 180-day period preceding every individual day of the stay is being considered. To calculate the length of your authorized stay in the Schengen area, you may use the [Schengen Visa calculator](#)<sup>1</sup> available on the European Commission website.

Visa free regime applies to nationals of the following countries: Albania (holders of biometric passports), Andorra, Antigua and Barbuda, Argentina, Aruba, Australia, Bahamas, Barbados, Bosnia and Herzegovina (holders of biometric passports), Brazil, Brunei, Canada, Chile, Costa Rica, Guatemala, Honduras, Hong Kong, Israel, Japan, Republic of Korea (South Korea), Macau, the Former Yugoslav Republic of Macedonia (holders of biometric passports), Malaysia, Mauritius, Mexico, Monaco, Montenegro (holders of biometric passports), Netherlands Antilles, New Zealand, Nicaragua, Panama, Paraguay, El Salvador, San Marino, Serbia (holders of biometric passports), Seychelles, Singapore, St. Kitts and Nevis, Switzerland, Taiwan (holders of a passport containing an ID card number), United States of America, Uruguay, Vatican City (Holy See) and Venezuela.

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<sup>1</sup> [http://ec.europa.eu/dgs/home-affairs/what-we-do/policies/borders-and-visas/border-crossing/schengen\\_calculator\\_en.html](http://ec.europa.eu/dgs/home-affairs/what-we-do/policies/borders-and-visas/border-crossing/schengen_calculator_en.html)

## VISA REGIME

If you are not a national of any of the above mentioned countries, you will need a visa for entry and for a short-term stay in Slovakia for a maximum period of 90 days. SR grants third country nationals either Schengen or National visa. There is no legal entitlement to obtaining the visa.

### Schengen visa

The Schengen visa allows its holder to enter the entire territory of Schengen Area Member States. In case of Schengen visas with limited territorial validity, the territorial validity is indicated on the visa sticker. It may be issued for one or more entries and the length of residence in the Schengen Area may not exceed 90 days within any 180-day period.

The Schengen visa application is submitted at the diplomatic mission of the SR, if the territory of Slovakia is the main destination of your visit in terms of its length or purpose.

The Schengen visa application is submitted in person on an official application form at the diplomatic mission of the SR accredited for the country of your citizenship or of your residence. If the diplomatic mission of the SR is not located in such country, the application may also be submitted at a diplomatic mission of another EU Member State with which the SR has concluded a bilateral visa representation agreement.

The application has to be submitted in person on the official form in Slovak language. The application has to be submitted together with:

1. Valid passport (its validity must be at least 3 months longer than the expected length of the required visa);
2. One colour photograph (3 x 3.5 cm);
3. Documents proving purpose of the journey, e.g. invitation letter, voucher issued by a travel agency, or an invitation authenticated by the Alien Police Department;
4. Return ticket;
5. Documents proving accommodation;
6. Proof of financial means which cover the period of your stay (e.g. bank account statement confirming regular income for the period of the past 6-12 months);
7. Document proving your health insurance, i.e. international travel insurance valid for the entire territory of the Schengen Area for the entire length of stay;
8. Administrative fee in the amount of EUR 60 (in specific cases, you may be exempted from this fee).

The Consul will issue a decision within 15 days from the date of submitting your complete application. This period can be extended to a maximum of 30 calendar days. You may appeal against a decision rejecting the Schengen visa application.

In case of Albania (non-biometrical passport), Bosnia and Herzegovina (non-biometrical passport), Georgia, Moldova, Former Yugoslav Republic of Macedonia (non-biometrical passport), Montenegro (non-biometrical passport), Russian Federation, Serbia (non-biometrical passport) and Ukraine,

EUR 35 fee is charged and the Consul will issue a decision within 10 days.

In some cases it is possible that together with your visa application you will need to submit an **invitation application form verified by the Alien Police Department** competent according to the place of residence or the seat of the inviting person. Along with the invitation application form and the documents proving the purpose of the invitation, it is also necessary to submit a document proving that the inviting person is able to cover all costs related to the stay and the departure of the invited foreign national (documented by a bank account statement). The administrative fee is paid in the form of a fee stamp in the amount of EUR 33. The Alien Police Department shall decide on the verification within 15 days from the application submission. A verified invitation is valid for 90 days from the date of verification.

## National visa

If you have already been granted some type of residence in Slovakia and you need a visa to enter the territory of the Schengen Area, you may apply for a National visa. A national visa is issued under similar conditions as a Schengen visa. The national visa application is submitted at the diplomatic mission of the SR accredited for the country of your citizenship or of your residence.

The diplomatic mission may require having an interview with you and you are obliged to participate at such interview.

The application must be submitted in person on the official form in Slovak language. The application must be submitted together with:

1. Valid passport (its validity must be at least 3 months longer than the validity of visa);
2. One colour photograph (3 x 3.5 cm);
3. Document proving the purpose of residence (e.g. confirmation of the Alien Police Department on the granting of residence);
4. Document proving your health insurance;
5. Administrative fee in the amount of EUR 9.50.

The consulate may also ask for further documents to support your application and shall decide on the application within 30 days from its submission.

You may obtain further information regarding visa requirements for foreign nationals of specific countries at the Slovak diplomatic mission accredited to the respective country or on the website of the Ministry of Foreign and European Affairs of the SR [www.mzv.sk](http://www.mzv.sk).

If you intend to stay in the territory of the SR for a period longer than 90 days in any 180-day period, it is necessary to apply for one of the following residence types. A residence permit represents a certain form of a “long-term visa” and while valid it entitles you to stay in the territory of the SR, as well as in the entire Schengen Area and travel freely abroad and return back to the Schengen Area without the need to arrange another visa.

## ■ TEMPORARY RESIDENCE

If you want to stay in Slovakia for a period longer than 90 days, you may apply for temporary residence. It is always granted for one specific purpose only and only exceptionally entitles you to perform other activities as well. It may be granted for the following purposes:

- business,
- employment,
- study,
- special activity (artistic, sports, lecturing, volunteering activity, internship, medical treatment etc.),
- research and development,
- family reunion,
- performing professional duties by civilian units of the armed forces,
- person with acknowledged status of a Slovak Living Abroad,
- person with acknowledged long-term residence in another EU Member State.

The EU Blue Card is also considered a temporary residence. Specific procedure applies to issuance of EU Blue Cards.

### Application for temporary residence

The application for temporary residence must be submitted at the diplomatic mission of the SR accredited to the country of your citizenship or the country of your residence. When applying at the diplomatic mission, you will be interviewed for the purpose of preliminary assessment of your application.

If you reside in Slovakia legally, you may submit the application at the competent Alien Police Department according to the place of your residence; however this does not apply to holders of tolerated residence granted due to the fact that their departure is not possible and their detention is inefficient, and to asylum seekers.

The application must be submitted in person on the official form in Slovak language. The application must be submitted together with:

1. Valid **passport**;
2. Two colour **photographs** (3 x 3.5 cm);
3. **Document proving the purpose of residence**, e.g.:
  - authenticated copy of a Trade Licence,
  - employer's written promise of employment and an authenticated document proving your highest level of education,
  - authenticated copy of a Work Permit,
  - letter of admission to a school,
  - authenticated copy of a Marriage Certificate,
  - certificate of a Slovak Living Abroad etc.;
4. **Criminal Registry Extract** from the country of your origin and the countries where you resided in the last 3 years for more than 90 days during 6 consecutive months (not applicable in the case of change in the type or purpose of residence, person with acknowledged long-term residence in another EU Member State, performing professional duties by civilian units of the armed forces, a secondary school student, a child under the age of 14, person with acknowledged status of a Slovak Living Abroad, if he

submits the application for temporary residence within 60 days from being issued the certificate);

5. **Document on accommodation** in Slovakia for a minimum of 6 months or for the entire stay, when applying for temporary residence for a shorter time (not applicable in case of studies, certain cases of special activity, person with acknowledged long-term residence in another EU Member State, if such person studies at university or performs pedagogical or research activity, research and development, Slovak Living Abroad), e.g.:
  - ownership deed or ownership deed extract,
  - authenticated lease contract and ownership deed extract,
  - authenticated affidavit of the property owner to provide you with accommodation and ownership deed extract,
  - confirmation from an accommodation facility (hotel, dormitory) on the provision of accommodation;
6. **Document on financial coverage of your residence** in the amount of monthly life minimum for each month of your residence, if the length of residence exceeds 1 year amounting to 12-times the monthly life minimum; in case of a minor this amount reduces by half (not applicable in case of a Slovak Living Abroad, performing professional duties by civilian units of the armed forces), e.g. bank account balance confirmation, confirmation from the employer on the agreed height of salary etc.;
7. **Financial coverage of business activity** (applicable only for temporary residence for the purpose of business) documented by a bank account balance confirmation set

up for the purpose of business amounting to 20-times the monthly life minimum in case of a sole trader and amounting to 100-times the monthly life minimum in case of an executive of a commercial company;

8. **Administrative fee** in the form of a fee stamp (in the amount of EUR 33 to 232, depending on the purpose of residence) if you submit the application at the Alien Police Department in Slovakia or in cash/transfer (in the amount of EUR 35 to 240, depending on the purpose of residence) if you submit the application at a diplomatic mission of the SR abroad.

The documents must not be older than 90 days at the time of submitting the application. All documents issued abroad must be officially authenticated (apostille or superlegalization) and officially translated to Slovak language.

The authorities will issue a decision within 90 days from the date of submitting your complete application (within 30 days in case of study, special activity, research and development, a Slovak Living Abroad and in some cases while working for a foreign investor). There is an administrative fee of EUR 4.50 for issuing the residence document (i.e. ID card).

#### **After being granted temporary residence, you must:**

- Enter the territory of Slovakia within 180 days from its granting;
- Report the beginning of your residence at the Alien Police within 3 working days from your entry to the territory of the SR;
- Conclude a health insurance policy within 3 working days from collecting the residence document;

- Within 30 days from collecting the residence document, submit at the Alien Police a document on your health insurance in Slovakia (not applicable in case of employment, study, a Slovak Living Abroad and performing professional duties by civilian units of the armed forces);
- Within 30 days from collecting the residence document, submit at the Alien Police a medical report not older than 30 days, confirming you do not suffer from a disease endangering public health (not applicable in case of change in the type or purpose of residence, a Slovak Living Abroad, a person with acknowledged long-term residence in another EU Member State, performing professional duties by civilian units of the armed forces);
- In case of temporary residence for the purpose of business, submit a Commercial Register Extract (if applicable) at the Alien Police, within 60 days from collecting the residence document.

Please bear in mind that submitting an application for temporary residence does not entitle you to reside in Slovakia. Until you obtain the temporary residence, you are entitled to stay in Slovakia only on basis of a valid visa, another residence permit, or within the visa-free regime.

## Renewal of temporary residence

Temporary residence may be extended repeatedly. The maximum period of temporary residence renewal depends on the purpose for which it was granted (for a maximum period of 3 or 5 years). If you wish to apply for renewal of your temporary

residence, you must do so in person at the competent Alien Police Department no later than the last day of its validity. It is required that the purpose for which the residence was granted, still lasts. Your residence is considered legal in the territory of Slovakia until the decision on its renewal.

The application must be submitted together with:

1. Valid passport;
2. One colour photograph (3 x 3.5 cm);
3. Document proving the purpose of residence;
4. Document on your accommodation in Slovakia (not applicable in case of university studies, research and development, a Slovak Living Abroad, a person representing or working for an important foreign investor, his spouse and a child);
5. Document proving health insurance in Slovakia (not applicable in case of employment, study, and in some cases of long-term residence in the EU);
6. Document on financial coverage of your residence in the amount of monthly life minimum for each month of your residence amounting to 12-times the monthly life minimum; in case of a minor this amount reduces by half (not applicable in case of a Slovak Living Abroad, business of a natural person, performing professional duties by civilian units of the armed forces);
7. Administrative fee.

When renewing your temporary residence for the purpose of business, you will have to prove settlement of all your financial commitments and your net profit for the previous taxation pe-

riod amounting to 20-times the monthly life minimum in case of a sole trader and amounting to 60-times the monthly life minimum in case of an executive of a commercial company.

### Change in the purpose of temporary residence

You may perform only such activity, for which the temporary residence was granted, or another activity which the concrete type of temporary residence allows. If you wish to perform a different activity than the one for which the temporary residence was granted, you must apply for change in the purpose of temporary residence. Your temporary residence in Slovakia is considered legal until the decision on change in the purpose of temporary residence.

### Exceptions

- If you were granted any type of temporary residence, you are allowed to study during your residence.
- If you were granted temporary residence for the purpose of study, you are allowed to work during your residence without the need of further permits, if your work does not exceed 10 hours per week or 20 hours per week, if you are a university student or the equivalent number of days or months in a year.
- If you were granted temporary residence for the purpose of study, you may also do business.
- If you were granted temporary residence for the purpose of family reunion, you are allowed to do business during your residence (not applicable in case of a dependent child over the age of 18, not able to take care of himself/

herself due to a long-term unfavourable health condition, and the parent who is dependent on the child's care) Within the first 12 months from being granted temporary residence, you are allowed to work only on basis of Work Permit. After this period you may work without the need of a Work Permit or Confirmation on the Possibility to Fill in a Vacancy.

- If you were granted temporary residence as a person with acknowledged status of a Slovak Living Abroad you are allowed to do business or work without the need of a Work Permit or Confirmation on the Possibility to Fill in a Vacancy.
- If you were granted temporary residence as a person with acknowledged long-term residence in another EU Member State, you are allowed to do business during your residence. Within the first 12 months from being granted temporary residence, you are allowed to work only on basis of Work Permit. After this period you may work without the need of a Work Permit or Confirmation on the Possibility to Fill in a Vacancy.
- If you were granted temporary residence for the purpose of research and development you are allowed to do business during your residence. If you perform research on basis of a hosting agreement or your pedagogical activity in employment relation does not exceed 50 days in one calendar year in total, you do not need a Work Permit or Confirmation on the Possibility to Fill in a Vacancy.

### In general

You have to leave the country no later than the last day of validity of your temporary residence. If you were rejected the ap-

plication for temporary residence submitted due to change of its purpose, or you were rejected the application for renewal of your temporary residence, or your temporary residence was cancelled, you have to leave the country within 30 days from validity of the decision.

## ■ PERMANENT RESIDENCE

Permanent residence entitles you to stay in the territory of the SR within the period for which it was granted, to travel abroad and back, work, do business, study or to perform other activities in Slovakia. In most areas, permanent residence entitles you to equal rights and obligations as for the citizens of the SR.

There are 3 types of permanent residence:

- permanent residence for five years,
- permanent residence for unlimited time period and
- long-term residence.

You may apply for **permanent residence for five years**, if you are:

- A spouse of a citizen of the SR with permanent residence in the territory of SR or a dependent relative in the direct line of a citizen of the SR with permanent residence in the territory of the SR;
- An unmarried child under the age of 18 entrusted to personal care of a foreigner who is the spouse of a citizen of the SR with permanent residence in the territory of the SR;
- An unmarried child under the age of 18 of a foreigner with permanent residence for 5 years or a child under the age

of 18 entrusted to personal care of a foreign national with permanent residence for 5 years;

- A dependent child over the age of 18 of a foreigner with permanent residence, who may not take care of himself/herself due to a long-term unfavourable health condition.

Permanent residence for five years may be also granted to you, if it is in the interest of the SR.

### Application for permanent residence for five years

The application for permanent residence for five years may be submitted at the competent Alien Police Department according to the place of your residence or at the diplomatic mission of the SR accredited to the country of your citizenship or the country of your residence. However, this does not apply to a person who was granted tolerated residence due to the fact that his/her departure is not possible and his/her detention is inefficient, and to asylum seekers. At the diplomatic mission, you will be interviewed for the purpose of preliminary assessment of your application.

The application must be submitted in person on the official form in Slovak language. The application must be submitted together with:

1. Valid **passport**;
2. Two colour **photographs** (3 x 3.5 cm);
3. **Document proving purpose of the application**, e.g.: Marriage Certificate issued in Slovakia and proof of the spouse's permanent residence in Slovakia (i.e. valid ID card);

4. **Criminal Registry Extract** from the country of your origin and the countries where you resided in the last 3 years for more than 90 days during 6 consecutive months (not applicable in case of a child under the age of 14 or in case of change in the type or purpose of residence, if you submitted the Criminal Registry Extract with the application for previous residence);
5. **Document on financial coverage of your residence** in Slovakia in the amount of 12-times the statutory life minimum, e.g. bank account balance confirmation, authenticated affidavit of your spouse to provide you with financial and material sureties during your residence, along with a bank account balance confirmation;
6. **Document on your accommodation** in Slovakia, e.g.:
  - ownership deed or ownership deed extract,
  - authenticated lease contract and ownership deed extract,
  - authenticated affidavit of the property owner to provide you with accommodation and ownership deed extract,
  - confirmation from an accommodation facility (hotel, dormitory) on the provision of accommodation;
7. **Administrative fee** in the form of a fee stamp in the amount of EUR 165.50, if you submit the application at the Alien Police Department in Slovakia or EUR 170 in cash/transfer if you submit the application at a diplomatic mission the SR abroad (a spouse and dependent relatives in the direct line of a citizen of the SR and children under the age of 18 are exempt from paying the administrative fee).

The documents must not be older than 90 days at the time of submitting the application. All documents issued abroad must be officially authenticated (apostille or superlegalization) and officially translated to Slovak language.

The authorities will issue a decision within 90 days from the date of submitting your complete application. There is an administrative fee of EUR 4.50 for issuing the residence document (i.e. ID card).

Submitting an application for permanent residence for five years does not entitle you to reside in Slovakia. Until you obtain the permanent residence, you are entitled to stay in Slovakia only on basis of a valid visa, another residence, or within the visa-free regime.

**After being granted temporary residence for five years, you must:**

- Enter the territory of Slovakia within 180 days from its granting;
- Inform the competent Alien Police Department about the beginning of your residence within 3 working days from your arrival to Slovakia;
- Conclude health insurance policy within 3 working days from collecting the residence document at the latest;
- Within 30 days from collecting the residence document, submit at the Alien Police a medical report confirming you do not suffer from a disease endangering public health (not applicable in case of change in the type or purpose of residence).

Please bear in mind that the Alien Police will cancel your permanent residence for five years, if you apply for benefits in material need.

## Permanent residence for an unlimited time period

You may apply for permanent residence for an unlimited time period, if:

- you have held the permanent residence for five years at least for a period of 4 years;
- you are a child under the age of 18 of a foreigner with permanent residence for an unlimited time period.

In specific cases, the Ministry of Interior of the SR may grant permanent residence for an unlimited time period even without meeting these conditions (e.g. to a person with no citizenship or due to exceptional circumstances).

## Application for permanent residence for an unlimited time period

The application for permanent residence for an unlimited time period must be submitted in person on the official form in Slovak language at the competent Alien Police Department according to the place of your residence. You have to do so no later than the last day of validity of your current residence. The application must be submitted together with:

1. Valid passport;
2. Two colour photographs (3 x 3.5 cm);
3. Document on financial coverage of your residence in Slo-

vakia in the amount of 12-times the statutory life minimum;

4. Document proving your health insurance;
5. Criminal Registry Extract from the country of your origin and the countries where you resided in the last 3 years for more than 90 days during 6 consecutive months (applicable only for a child over the age of 14 and under the age of 18 of a foreigner with permanent residence for an unlimited time period);
6. Administrative fee of EUR 165.50 (children under the age of 18 are exempt from paying the administrative fee).

The Alien Police may ask you to submit a document on your accommodation and an affidavit confirming that the reasons for permanent residence still last.

The authorities will issue a decision within 90 days from the date of delivering your complete application. There is an administrative fee of EUR 4.50 for issuing the permanent residence document (i.e. ID card).

Your permanent residence for five years is considered legal in the territory of Slovakia until the decision on your application for permanent residence for an unlimited time period is issued.

Please bear in mind that the Alien Police will cancel your permanent residence for an unlimited time period, if you apply for benefits in material need.

## Long-term residence

You may apply for long-term residence for an unlimited time period, if:

- you have legally resided in Slovakia for at least 5 continuous years directly prior to the submission of your application;
- you have had a 5-year legal uninterrupted residence in the territory of an EU Member State as a Blue Card holder and have resided in Slovakia as a Blue Card holder for at least 2 years directly prior to the submission of the application;
- your long-term residence previously expired due to obtaining long-term residence in another EU Member State, due to the fact that you resided outside the territory of the SR for a period of 6 years, or due to the fact that you resided outside the territory of the EU for 12 or 24 consecutive months.

The application for long-term residence must be submitted in person on the official form in Slovak language at the competent Alien Police Department according to the place of your residence. You have to do so no later than the last day of validity of your current residence. The application must be submitted together with:

1. Valid passport;
2. Two colour photographs (3 x 3.5 cm);
3. Document proving fixed and regular income;
4. Document proving your health insurance;
5. Administrative fee of EUR 165.50 (children under the age of 18 are exempt from paying the administrative fee).

The authorities will issue a decision within 90 days from the date of delivering your complete application. There is an administrative fee of EUR 4.50 for issuing the permanent residence document (i.e. ID card).

Your residence is considered legal in the territory of Slovakia until the decision on your application for long-term residence is delivered.

## In general

You are obliged to leave the country no later than the last day of validity of your permanent residence. If the Alien Police rejected your application for permanent residence for an unlimited time period, or cancelled your permanent residence you are obliged to leave the country within 30 days from validity of the decision.

## ■ TOLERATED RESIDENCE

You may apply for tolerated residence, if you find yourself in the situation when you cannot leave Slovakia and at the same time, you do not meet the conditions for granting another type of residence. It is granted for a maximum of 180 days and it is possible to apply for a repeated extension. Tolerated residence entitles you to reside in the territory of the SR during the period for which it was granted and in some cases you may also work. However, it does not entitle you to do business or to travel abroad even within the Schengen Area.

You may apply for tolerated residence, if:

- there is an obstacle to administrative expulsion in your case;
- your departure from the country is not possible and your detention is inefficient;
- you are a minor child found in the territory of the SR;
- it is required due to respect of your private and family life and you do not endanger state security or public order (you must submit a Criminal Registry Extract from the country of your citizenship and from the countries where you resided in the last 3 years for more than 90 days during 6 consecutive months).

The criminal authority applies for tolerated residence in your behalf, if:

- you are a victim of human trafficking and at least 18 years of age;
- you were illegally employed under particularly exploitative working conditions or if you are an illegally employed minor person, provided that your presence in the territory of Slovakia is inevitable for the purpose of criminal proceedings.

The application for tolerated residence must be submitted in person, on the official form in Slovak language at the competent Alien Police Department according to the place of your residence. The application must be submitted along with its written justification and documents proving the reasons for granting tolerated residence. When applying for tolerated residence, there is an administrative fee of EUR 99.50 and EUR 33 when applying for its extension.

The Alien Police will decide on your application within 15 days from submitting the application. If the reason for which the tolerated residence was granted ceases to exist, you are obliged to notify of this fact the Alien Police no later than 15 days from the day you learned thereof.

If the Alien Police rejected your application for tolerated residence, or application for extension of tolerated residence, or cancelled your tolerated residence, you are obliged to leave the country within 30 days from validity of the decision.

## ■ USEFUL ADVICE

### Administrative fees

Administrative fees at the Alien Police are paid in form of fee stamps, which may be bought at a Post Office. When applying for residence at a diplomatic mission of the SR, verify the means of payment with the concrete consular office.

Application for **temporary residence** at the **Alien Police Department** according to purpose:

- Business – EUR 232
- Employment – EUR 165.50
- Seasonal employment – EUR 33
- Special activity – EUR 99.50
- Family reunion – EUR 132.50
- Performing professional duties by civilian units of the armed forces – EUR 66
- Blue Card – EUR 165.50

Application for **temporary residence** at a **diplomatic mission of the SR** according to purpose:

- Business – EUR 240
- Employment – EUR 170
- Seasonal employment – EUR 35
- Special activity – EUR 100
- Family reunion – EUR 135
- Performing professional duties by civilian units of the armed forces – EUR 70
- Blue Card – EUR 170

Application for **renewal of temporary residence** according to purpose:

- Business – EUR 132.50
- Employment – EUR 99.50
- Seasonal employment – EUR 16.50
- Special activity – EUR 33
- Family reunion – EUR 66
- Performing professional duties by civilian units of the armed forces – EUR 33
- Blue Card – EUR 99.50

Application for **temporary residence** at the Alien Police Department – 165.50 EUR

Application for **temporary residence for five years** at a **diplomatic mission of the SR** – 170 EUR

Application for **tolerated residence** – EUR 99.50

Application for **extension of tolerated residence** – EUR 33

Issuing a residence document – EUR 4.50

Issuing a residence document as a substitute for lost, destroyed, damaged or stolen residence document – EUR 16.50

Confirmation of a foreign national's residence in Slovakia – EUR 3

In certain cases you may be exempt from paying the administrative fee.

## Official Translation of Documents

Every document you officially submit to Slovak authorities must be in the Slovak language, or an official translation to Slovak language must be attached to its original. An official translation is a translation performed by a certified translator included in the List of Experts, Interpreters and Translators registered with the Ministry of Justice of the SR, which may be found on the website of the Ministry <http://jaspi.justice.gov.sk>.

Follow these instructions:

1. From the list, choose a language from which you need to have a document translated to Slovak. Then find a suitable certified translator from the list and provide him the required document for translation.
2. Make a simple copy of the translated document and have it authenticated by a notary. If you lose or damage the original translation, you may use the authenticated copy and you do not need to have the document translated again.

## Authentication of Documents

If you need to submit a document issued by a foreign authority abroad to a Slovak authority, such document must first be authenticated. The authentication certifies that the respective document was issued or authenticated by an eligible authority or person.

Document authentication may have two forms:

1. **Apostille:** Represents the easier form of authentication. It is used to authenticate documents issued in a country that signed the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents (“the Hague Convention”). The list of contracting countries of the Hague Convention may be found on the Hague Convention web site [www.hcch.net](http://www.hcch.net). Apostille is issued by a competent authority in the country where the document was issued (it is often the ministry of foreign affairs, ministry of justice, etc.). Competent authorities of individual countries may be found on the Hague Convention web site.
2. **Superlegalization:** Represents the more complicated form of authentication. It is used to authenticate documents issued in countries which have not signed the Hague Convention. Usually one or more authorities in the country where the document was issued have to authenticate it (e.g. ministry of justice or ministry of foreign affairs). Subsequently, the document is authenticated by a diplomatic mission of the SR.

## Application Forms

All application forms mentioned in this brochure may be found on the MIC website [www.mic.iom.sk](http://www.mic.iom.sk) or website of the Ministry of Interior of the SR [www.minv.sk](http://www.minv.sk).

## Useful Links

Ministry of Interior of the SR: [www.minv.sk](http://www.minv.sk)

Ministry of Foreign and European Affairs of the SR:  
[www.mzv.sk](http://www.mzv.sk)

Ministry of Justice of the SR: [www.justice.gov.sk](http://www.justice.gov.sk)

Ministry of Education, Science, Research and Sport of the SR  
(Centre for Recognition of Diplomas): [www.minedu.sk](http://www.minedu.sk)

Ministry of Labour, Social Affairs and Family of the SR:  
[www.employment.gov.sk](http://www.employment.gov.sk)

Directorate of Labour, Social Affairs and Family of the SR:  
[www.upsvar.sk](http://www.upsvar.sk)

## ■ INFORMATION

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The sources of used information include mainly Act No. 404/2011 Coll. on Residence of Foreigners as amended, Regulation (EC) No. 810/2009 of the European Parliament

and of the Council establishing a Community Code on Visas (Visa Code), Act No.145/1995 Coll. on Administrative Fees as amended, Act No. 5/2004 Coll. on Employment Services as amended.

Further information regarding your residence in Slovakia, Slovak citizenship, employment or business, health care, or social security may be personally obtained from the IOM Migration Information Centre staff on the address Grösslingova 4, Bratislava or Poštová 1, Košice. You may also contact us by telephone on our information helpline 0850 211 478 (from the entire territory of Slovakia), on phone No. +421 2 52 63 00 23 or +421 55 625 86 62 (from abroad) or by email at [mic@iom.int](mailto:mic@iom.int). Further information may also be found on the MIC website [www.mic.iom.sk](http://www.mic.iom.sk).

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